

**MAINE TURNPIKE AUTHORITY**

**ADDENDUM NO. 1**

**CONTRACT 2023.10**

**MTA HEADQUARTERS BUILDING  
IMPROVEMENTS PROJECT**

**The bid opening date is Tuesday March 26, 2024 at 10:00 am.**

The following changes are made to the Proposal, Specifications and Plans.

**GENERAL**

All questions regarding Contract 2023.10 should be submitted by 5:00 P.M. on Tuesday, March 19, 2024 and will be answered in an addendum to be issued on or about Friday, March 22, 2024, if necessary. Questions received after that time may not be answered.

**NOTICE TO CONTRACTORS**

The following changes are hereby incorporated into the project Notice to Contractors:

- Page N-1 – Bid Opening, make a pen and ink change to the first sentence so that it reads:

...on March 26, 2024...

**PROPOSAL**

The following changes are hereby incorporated into the project Proposal:

- Pages P-2 and P-3 – Schedule of Bid Prices, are deleted in their entirety and are replaced with the attached pages P-2 and P-3.

**SPECIFICATIONS**

The following changes are hereby incorporated into the project Specifications:

- Page SP-18 – The existing Special Provision Section 608 is deleted in its entirety and is replaced with the attached Special Provision Section 608
- Special Provision 515, Protective Coating for Concrete Surfaces – is added to the contract documents with this addendum – See attached Special Provision 515.

## PLANS

The following changes are hereby incorporated into the project Plans:

- Sheet Number: G001 – General Notes, make a pen and ink change to add the following notes:
  9. Following the completion of work, the Contractor shall provide the Authority three hard copies of all O&M manuals associated with the project and one linked, tabbed, and searchable PDF document containing all O&M Manuals in a single file. DRAFT electronic copy to be provided prior to substantial completion.
  10. Following the completion of work, the Contractor shall provide one hard copy and one linked, tabbed, and searchable PDF document of all approved submittals associated with the project organized by work category. DRAFT electronic copy to be provided prior to substantial completion.
  11. The Contractor shall provide complete set of As-Built drawings including all changes to work scope to reflect the actual finished product.
  12. The Authority Room carpet square layout of the pattern shall be approved by the Authority prior to installation.
  13. Contractor shall be responsible for protecting the subsurface irrigation system located in the vicinity of the designated contractor staging area and around the perimeter of the building landscaped areas during construction. The contractor shall be responsible for the repair of all damage resulting from the contractors operations at no additional cost to the Authority.

- Sheet Number: G001 – Estimated Quantities, make a pen and ink change to add the following items:

515.21	PROTECTIVE COATING FOR COCRETE SURFACES	1	LS
631.36	FOREMAN	40	HR
631.172	TRUCK-LARGE (INCLUDING OPERATOR)	40	HR

- Sheet Number: G001 – Estimated Quantities, make a pen and ink change to delete the following item:

800.05	EXTERIOR MASONRY CONCRETE AND WATERPROOFING	14000 SF
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- Sheet Number: G003 – Conceptual Construction Phasing, make a pen and ink change to change the following note:

Top center of sheet “SEE NOTE 1”: Change to “SEE NOTE 2”

- Sheet Number: G006 – Proposed Contractor Staging and Parking Areas, make a pen and ink change to change the following note:

Top left corner of sheet “SEE GENTERAL NOTE 4”: Change to “SEE GENTERAL NOTE 3”

- Sheet Number: A-2 – Proposed Second Floor Plan, make a pen and ink change to change the following detail reference:

New ADA Restroom room 259 and New Stor. Room 260 reference 1/A2 shall be changed to A/A15

- Sheet Number: A-4 – Exterior Patio Plan, make a pen and ink change to change the following detail reference:

New Concrete Slab: See reference 1/A4 shall be changed to 7/A18

New Detectable Warning Strip: See reference 1/A18 shall be changed to 8/A18

## **QUESTIONS**

**The following are questions asked at the pre-bid meeting held on March 5, 2024 or submitted to the Maine Turnpike Authority in writing. Answers to the questions are noted. Bidders shall utilize this information in preparing their bid.**

Question 1: Is the Buy America/Build America clause part of the contract?

Answer: No.

Question 2: For Troop G – We thought we would have extended period of time?

Answer: Due to Troop G recent staffing changes, the Troop G Facility will need to be complete in 60 days.

Question 3: Does the contractor have to carry building permit fee?

Answer: NO, but subs need to carry the individual discipline permit fees (i.e., electrical, plumbing, etc.).

Question 4: What is the Scope of Work for XL Automation?

Answer: XL Automations scope is included in the first addendum – see attached scope. The Contractor should note that all excluded XL Automation work items will be part of, and incidental to, the Maine Turnpike Headquarters Building Renovation Bid item.

Question 5: Is FAA permit in process?

Answer: No, once contract is awarded and a schedule is submitted, the FAA permit will be started. The contractor will finish the process to obtain a permit.

Question 6: Will a sign in sheet be provided?

Answer: Yes, as part of the first addendum.

Question 7: Are any items being purchased by MTA? Can we get a list of items before bid and lead times for the MTA provided items?

Answer: Yes, the MTA will be purchasing the cubicles for the upgrade to the customer service area of the second floor from WB Mason. The lead time for the delivery of the cubicles from time of order is approximately 8 weeks, and the set up time once delivered by WB Mason is approximately 2 weeks. Headlight AV is providing AV equipment for conference rooms, minimal lead time for these items. XL Automation is providing the BAC system – See XL Automation scope of work.

Question 8: Is a phasing plan provided for the project?

Answer: Yes, but this is a recommended phasing plan, and is open for changes by contractors through submittal process. See plan sheets G-002 Thru G-005

Question 9: Can work be done on the weekend?

Answer: Troop G is limited work hours and with no weekend work. Generally, work on areas outside of Troop G can be performed at any time except Sundays and Holidays within the specified limitations of operations. All work proposed outside of Maine Turnpike Normal Business Hours or on holidays shall be coordinated through the Resident at least seven calendar days in advance of the scheduled activities. Work activities that require an entire weekend shutdown to complete will be allowed with advanced scheduling to coordinate with the Resident.

Question 10: How much notice is required for requesting work times outside regular working hours?

Answer: For extended work periods outside regular work hours - 7 day notice, for the occasional extended hours, 24 hour notice with approval of Resident Engineer.

Question 11: How will the contractor access the building?

Answer: Everyone will have a key card with 24 hour access. But work outside normal business hours will need to be schedule with Resident Engineer . Access cards will need to be managed by the Contractor and will be managed at a project level, all key cards shall be returned at end of project or when sub work is complete. Certain rooms as specified in the Limitations of Operation will not be granted access and will require direct supervision by the Resident and/or State Police employee.

Question 12: What is the access to the roof?

Answer: Small access port with ladder. All materials for roof work will need to be provided from outside the building.

Question 13: Will inspection staff be on site at all times?

Answer: Inspection staff will be onsite daily and will be present the majority of time that the Contractor team is working.

Question 14: Will elevators be available to use?

Answer: Yes, both elevators will be available with padding. There will not be one designated for contractor only. Any dust or debris in the elevators from construction activities must be cleaned within a timely manner by the contractor.

Question 15: Can windows be removed?

Answer: No, windows shall not be removed.

Question 16: Is there a limit for contractor vehicle parking?

Answer: MTA anticipates up to 10 Spaces available for onsite contractor parking. The Contractor will need to make provisions for offsite parking if additional spaces are required. Plan Sheet G-006 identifies 4 additional spaces available at the Exit 46 Park and Ride for designated Contractor use.

Question 17: Cable trays are required, where are the cable tray requirements in the plans?

Answer: As-built plans will be posted to the project website. The as-built plans should be used as a reference for existing cable tray locations. This information should be verified by the contractor, as the cable tray locations may have changed over

the years.

Question 18: Is the portable restroom for the Temporary E-ZPass retail area required to meet ADA standards and have power/water?

Answer: As per section 107.1.3 – Limitations of Operations, paragraph 8, an “ADA handicap accessible temporary public restroom with handwash station, heating and air conditioning shall be provided and maintained by the Contractor. The Contractor will be responsible for making all temporary water and electrical connections, and for the disposal of all sewage.”

Question 19: Will contractors be able to use indoor restrooms?

Answer: Yes.

Question 20: Drawing A-2 New ADA Restroom room 259 and New Stor. Room 260 are referenced to 1/A2. I believe this should be referenced as A/A15?

Answer: Yes, The reference should be A/A15.

Question 21: Detail 3/A-16 Door 231 Modifications has a note “Existing Metal Frame: T.U.P”. What is T.U.P?

Answer: T.U.P is Touch-up Paint.

Question 22: Same detail says Repaint Door (DASHED). I don’t understand the dashed reference?

Answer: The red dashed line is intended as a visual graphic reference of the modifications required to the existing doors for clearance from the soffit track.

Question 23: There is a specification section 101423.13 Room Identification Signage that calls for signage at the EZ Pass Customer Service & 2<sup>nd</sup> Floor Lobby Restroom but there are no signage details of what you’re looking for.

Answer: Sign “A” indicated on Sheet A-17 shall be provided at New ADA Restroom 259. Locate sign at the left side of Door 202 on wall surface per ADA mounting height criteria.

Question 24: There is a specification section 102600 Wall & Door Protection. The wall protection is called to be installed in first floor corridors where existing has delaminated at the base. This should be quantified as to how many LF of panels are currently unacceptable.

Answer: Quantity of panel to be replaced shall be thirty (30) linear feet.

Question 25: Demolition note 20 on Ad-2 calls for dealing with cove base at “various area throughout 1<sup>st</sup> floor”. These “various areas” need to be quantified.

Answer: Quantity of VB replacement for Note 20 shall be one hundred (100) linear feet.

Question 26: There is no specification for Toilet Accessories.

Answer: Section 102800 – Toilet, Bath, and Laundry Accessories shall be made part of the work as attached here.

Question 27: The documents call for a temporary bathroom for the temporary E-Z Pass phase but no location or MEP work is shown. Are we tying into existing waste piping? Do we need sprinkler here? Or are we just to provide portable toilets outside. Please clarify this intent.

Answer: As per section 107.1.3 – Limitations of Operations, paragraph 8, an “ADA handicap accessible temporary public restroom with handwash station, heating and air conditioning shall be provided and maintained by the Contractor. The Contractor will be responsible for making all temporary water and electrical connections, and for the disposal of all sewage.” The intent was for the contractor to provide and maintain an ADA compliant portable trailer type temporary restroom.

Question 28: The work for the new entry sidewalk and patio areas is lacking a lot of information:

- a. There are no specifications for concrete, reinforcing, curing/sealing, etc.
- b. Detail 1/A-4 is unclear and is labeled for reference only.
- c. A note on detail 1/A-4 references “see structural drawings. There are no structural drawings.
- d. There is no indication other than provide broom finish on concrete. We had talked about stamped concrete in this area.
- e. No slab thickness indicated other than see structural (see item c. above).

Answer: a.

Special Provision 608 is for the sidewalk and patio area, which supplements the MaineDOT Standard Specification 608. The Special Provision 608 has been replaced with this addendum. The information needed for the new entry sidewalk and patio areas is included in the new Special Provision 608.

b. Through e.

The confusion is coming from the call out of detail 1/A4 being referenced as the new sidewalk on plan sheet A-4. Detail 1/A4 is for the Existing Paver Detail and the reference to the structural drawing would be the as-built drawings, which will be provided. Detail 7/A18 should be referenced for the new sidewalk. This change is included in the pen and ink changes to the plans.

For the detectable warning field on sheet A-4, detail 1/A18 is being referenced. This is incorrect, the correct detail is 8/A18. This change is included in the pen and ink changes to the plans.

Question 29: Are the hourly rates to be assumed to be for extra work not already indicated in the bid documents?

Answer: Hourly rates are to be used at the direction of the Resident for unforeseen conditions outside of the contract work indicated in the bid documents.

Question 30: Are the MEP hourly rates assuming the workers are on site?

Answer: Refer to MaineDOT Standard Specification, November 2014 edition, section 631.08 Basis of Payment.

Question 31: Are the hourly rate quantities being assumed used all at the same time or could it be 1 hour here, 1 hour there, etc.?

Answer: Hourly Rates are intended to be used on an as needed basis at the discretion of the Resident.

Question 32: Please clarify what Item No. 629.05 Hand Labor refers to?

Answer: Refer to MaineDOT Standard Specification, November 2014 edition, section 629. Item is intended to be used on an as needed basis at the discretion of the Resident to cover laborer level tasks.

Question 33: Re: Hourly rates for Items No. 631.12, 631.51 & 631.52 equipment, similar question as above. Are the hourly rate quantities being assumed used all at the same time or could it be 1 hour here, 1 hour there, etc. which would require added mobilization and minimum rental duration restriction?

Answer: Refer to MaineDOT Standard Specification, November 2014 edition, section 631.07 Method of Measurement. Hourly Rates are intended to be used on an as needed basis at the discretion of the Resident.



- Addendum No. 1 (9 pages)
- XL Automation Scope (2 pages)
- Section 102800 Specification (5 pages)
- Special Provision 515 (3 pages)
- Special Provision 608 (3 pages)
- Proposal – Schedule of Bid Prices (2 pages)
- Pre-Bid Agenda (6 pages)
- Pre-Bid Sign-In Sheet (1 page)

**Notes:** The above items shall be considered as part of the bid submittal.

The total number of pages included with this addendum is 31 pages.

All bidders are requested to acknowledge the receipt of the Addendum No. 1 by signing below and faxing this sheet to Nathaniel Carll, Purchasing Department, Maine Turnpike Authority at (207) 871-7739. Bidders are also required to acknowledge receipt of this Addendum No. 1 on Page P-4 of the bid package.

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Business Name

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Print Name and Title

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Signature

---

Date

Very truly yours,

MAINE TURNPIKE AUTHORITY

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Nathaniel Carll Purchasing Department Maine Turnpike  
Authority



572 Odlin Road Bangor ME. 04401. Tel. 207-989-8855 Fax. 207-989-7277

DATE: **10/25/2022**  
ATTENTION: **Casey Hall; Maine Turnpike Authority**  
LOCATION: **Portland, ME**  
PROJECT: **MTA Headquarters; XL AU-0672**

**SCOPE OF WORK:**

XL Automation is pleased to provide you the following price to install DDC controls for **Maine Turnpike Authority Headquarters** as specified in the drawings on **09/06/22**. The proposed DDC system will be an Open Tridium Niagara system that will have WEB based control and monitoring.

The price includes installation of the following items:

- 2) Niagara N4 Supervisors
- 2) 8TB External Backup Drives
- 1) 1 Year Software Maintenance for the servers
- 3) Niagara JACE 8000 N4 Network Controllers
- 3) RTU Control and Monitoring
- 3) Chiller Control and Monitoring
- 79) VAV Control and Monitoring
- 9) Space CO2 Wall Sensors
- 2) Boiler Integration to BAS
- 12) Pump Control and Monitoring
- 11) RFM Control and Monitoring
- 3) AC Temp Monitoring
- 5) EF Control and Monitoring
- 2) SuperMicro 1U Rackmount server
- Programming
- Training
- Travel
- Low Voltage Wiring in Conduit and Wire molding where required.
- Front-end and Graphical User Interface (GUI)
- O&M and As-Built Binders

## EXCLUSIONS:

- Line voltage wiring and labor.
- Fire Caulking.
- Laptop Work Station.
- Insulation and piping.
- Patching and Painting.
- Pipe Marking or Labeling.
- Installation of wells and weld-o-lets.
- Welding.
- Carpentry.
- Roof penetrations.
- Valve Installation.
- Concrete Boring.
- Integration of other Manufacturers controls not listed in the above scope.
- Wiring of other Manufacturers Equipment Controls not listed in the above scope of work.
- Installation or configuration of controllers, networks or equipment not provided by XL Automation. This includes field devices meant to be stand-alone, not included in the DDC specification.

All Excluded work will be part of the General Contractors work and will be incidental to the Maine Turnpike Headquarters Building Renovation Bid Item

## SECTION 102800 - TOILET, BATH, AND LAUNDRY ACCESSORIES

### PART 1 - GENERAL

#### 1.1 RELATED DOCUMENTS

- A. Drawings and general provisions of the Contract, including General and Supplementary Conditions and Division 01 Specification Sections, apply to this Section.

#### 1.2 SUMMARY

- A. Section Includes:
  - 1. Bathroom accessories.
  - 2. Underlavatory guards.

#### 1.3 COORDINATION

- A. Coordinate accessory locations with other work to prevent interference with clearances required for access by people with disabilities, and for proper installation, adjustment, operation, cleaning, and servicing of accessories.
- B. Deliver inserts and anchoring devices set into concrete or masonry as required to prevent delaying the Work.

#### 1.4 ACTION SUBMITTALS

- A. Product Data: For each type of product.
  - 1. Include construction details, material descriptions, dimensions of individual components and profiles, and finishes.
  - 2. Include anchoring and mounting requirements, including requirements for cutouts in other work and substrate preparation.
- B. Product Schedule: Indicating types, quantities, sizes, and installation locations by room of each accessory required.
  - 1. Identify locations using room designations indicated.
  - 2. Identify accessories using designations indicated.

#### 1.5 INFORMATIONAL SUBMITTALS

- A. Sample Warranty: For manufacturer's special warranty.

1.6 CLOSEOUT SUBMITTALS

- A. Maintenance Data: For accessories to include in maintenance manuals.

1.7 WARRANTY

- A. Manufacturer's Special Warranty for Mirrors: Manufacturer agrees to repair or replace mirrors that fail in materials or workmanship within specified warranty period.
1. Failures include, but are not limited to, visible silver spoilage defects.
  2. Warranty Period: 15 years from date of Substantial Completion.

PART 2 - PRODUCTS

2.1 WASHROOM ACCESSORIES

- A. Source Limitations: Obtain public-use washroom accessories from single source from single manufacturer.
- B. Toilet Tissue (Roll) Dispenser (TP): Supplied and Installed by Owner.
- C. Paper Towel (Roll) Dispenser (PTD): Supplied and installed by Owner.
- D. Liquid-Soap Dispenser (SD): Supplied and installed by Owner.
- E. Grab Bar (GB):
1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
    - a. American Specialties, Inc.
    - b. Bobrick Washroom Equipment, Inc.
    - c. Bradley Corporation.
  2. Mounting: Flanges with concealed fasteners.
  3. Material: Stainless steel, 0.05 inch thick.
    - a. Finish: Smooth, No. 4 finish (satin) on ends and slip-resistant texture in grip area.
  4. Outside Diameter: 1-1/2 inches.
  5. Configuration and Length: As indicated on Drawings.
- F. Sanitary Disposal Unit (SDU):
1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
    - a. American Specialties, Inc.

- b. Bobrick Washroom Equipment, Inc.
    - c. Bradley Corporation.
  - 2. Mounting: Surface mounted.
  - 3. Door or Cover: Self-closing, disposal-opening cover and hinged face panel with tumbler lockset.
  - 4. Receptacle: Removable.
  - 5. Material and Finish: Stainless steel, No. 4 finish (satin) ABS plastic, gray.
- G. Mirror Unit:
- 1. Manufacturers: Subject to compliance with requirements, provide products by one of the following:
    - a. American Specialties, Inc.
    - b. Bobrick Washroom Equipment, Inc.
    - c. Bradley Corporation.
  - 2. Frame: Stainless-steel channel.
    - a. Corners: Welded and ground smooth.
  - 3. Hangers: Produce rigid, tamper- and theft-resistant installation, using method indicated below.
    - a. Wall bracket of galvanized steel, equipped with concealed locking devices requiring a special tool to remove.
  - 4. Size: As indicated on Drawings.
- H. Coat Hook:
- 1. Description: Double Single-prong and 3-prong unit.
  - 2. Material and Finish: Stainless steel, No. 4 finish (satin).
  - 3. Locations: As indicated.

## 2.2 UNDERLAVATORY GUARDS

- A. Underlavatory Guard:
- 1. Manufacturers: Subject to compliance with requirements, provide products by the following:
    - a. Plumberex Specialty Products, Inc.
  - 2. Description: Insulating pipe covering for supply and drain piping assemblies that prevents direct contact with and burns from piping; allow service access without removing coverings.
  - 3. Material and Finish: Antimicrobial, molded plastic, white.

## 2.3 CHILDCARE ACCESSORIES

- A. Source Limitations: Obtain childcare accessories from single source from single manufacturer.
- B. Diaper-Changing Station:
  - 1. Description: Horizontal unit that opens by folding down from stored position and with child-protection strap.
    - a. Engineered to support minimum of 250-lb static load when opened.
  - 2. Mounting: Surface mounted, with unit projecting not more than 4 inches from wall when closed.
  - 3. Operation: By pneumatic shock-absorbing mechanism.
  - 4. Material and Finish: HDPE in manufacturer's standard color
  - 5. Liner Dispenser: Built in.

## 2.4 MATERIALS

- A. Stainless Steel: ASTM A 666, Type 304, 0.031-inch minimum nominal thickness unless otherwise indicated.
- B. Brass: ASTM B 19, flat products; ASTM B 16/B 16M, rods, shapes, forgings, and flat products with finished edges; or ASTM B 30, castings.
- C. Steel Sheet: ASTM A 1008/A 1008M, Designation CS (cold rolled, commercial steel), 0.036-inch minimum nominal thickness.
- D. Galvanized-Steel Sheet: ASTM A 653/A 653M, with G60 (Z180) hot-dip zinc coating.
- E. Galvanized-Steel Mounting Devices: ASTM A 153/A 153M, hot-dip galvanized after fabrication.
- F. Fasteners: Screws, bolts, and other devices of same material as accessory unit and tamper-and-theft resistant where exposed, and of galvanized steel where concealed.
- G. Mirrors: ASTM C 1503, Mirror Glazing Quality, clear-glass mirrors, nominal 6.0 mm thick.

## 2.5 FABRICATION

- A. General: Fabricate units with tight seams and joints, and exposed edges rolled. Hang doors and access panels with full-length, continuous hinges. Equip units for concealed anchorage and with corrosion-resistant backing plates.
- B. Keys: Provide universal keys for internal access to accessories for servicing and resupplying. Provide minimum of six keys to Owner's representative.

## PART 3 - EXECUTION

### 3.1 INSTALLATION

- A. Install accessories according to manufacturers' written instructions, using fasteners appropriate to substrate indicated and recommended by unit manufacturer. Install units level, plumb, and firmly anchored in locations and at heights indicated.
- B. Grab Bars: Install to withstand a downward load of at least 250 lbf, when tested according to ASTM F 446.

### 3.2 ADJUSTING AND CLEANING

- A. Adjust accessories for unencumbered, smooth operation. Replace damaged or defective items.
- B. Remove temporary labels and protective coatings.
- C. Clean and polish exposed surfaces according to manufacturer's written instructions.

END OF SECTION 102800



SPECIAL PROVISION

SECTION 515

PROTECTIVE COATING FOR CONCRETE SURFACES

(Clear Concrete Protective Coating)

Section 515, Protective Coating for Concrete Surfaces, is deleted in its entirety and replaced with the following:

515.01 Description

The work shall include the surface preparation and application of a clear protective coating on concrete surfaces to protect new cast-in-place concrete, precast concrete and masonry structures. The coating system shall be applied to the new reinforced concrete sidewalk and in accordance with the Plans, Specifications and the manufacturer's published recommendations.

515.02 Materials

The penetrating sealer shall be:

**Certi-Vex Penseal 244-100%**

Type	1c Penetrating Silane
Min. Appl.Temp. (F)	20-90
Silanes (%)	100% silane, alcohol based
VOCs (g/L)	< 250

**Sikagard 705 L**

Type	1c Penetrating Silane
Min. Appl.Temp. (F)	40-95
Silanes (%)	100% silane, alcohol based
VOCs (g/L)	100

**SIL-ACT ATS-100 LV Silane**

Type	1c Penetrating Silane
Min. Appl.Temp. (F)	40-110
Silanes (%)	100% silane, alcohol based
VOCs (g/L)	< 250

**SIL-ACT ATS-300**

Type	1c Penetrating Silane
Min. Appl.Temp. (F)	20-110
Silanes (%)	100% silane, solvent based
VOCs (g/L)	242

The product shall comply with regulations limiting the Volatile Organic Compound (VOC) content of architectural and industrial maintenance coatings.

The Contractor shall submit the product's data sheets, material safety data sheets and recommended instructions for application.

Materials shall be delivered to the site in original packages or containers bearing the manufacturer's labels and identification.

#### 515.21 Substitute Materials

The Contractor shall submit a written request for approval of proposed substitute material naming the proposed manufacturer and product. This request shall be accompanied by:

1. Test data from an independent testing laboratory stating that the proposed substitute meets or exceeds the specified requirements as listed and has been tested in accordance with the specified test standards.
2. Documentation that the proposed material has a proven record of performance when used in the intended application as confirmed by actual field tests and successful installations in place on at least five similar projects.
3. Certification that if two or more types of products are intended to be used as part of a system, they will be supplied by the same manufacturer to ensure compatibility of materials, and to maintain single source manufacturer responsibility.

The Resident reserves the right to require additional testing to evaluate any proposed substitute product at no additional cost to the Authority. The Resident's decision as to the acceptability or non-acceptability of the proposed product shall be final.

#### 515.03 Surface Preparation

All caulking, patching, and joint sealant shall be installed prior to application of the sealer. On new surfaces to be treated, all voids shall be dressed by dry rubbing to remove form marks and blemishes to present a neat appearance. Concrete and masonry surfaces shall be cleaned free of dust, surface dirt, oil, efflorescence and contaminants to ensure penetration of the sealer. The surface may be slightly damp at the time of treatment.

The Contractor may use, when required, appropriate cleaning materials recommended by the sealer manufacturer in conjunction with high pressure water for cleaning the concrete or masonry.

#### 515.04 Application

The Contractor shall apply the clear concrete protective coating in strict accordance with the manufacturer's published recommendations.

The work shall not be conducted when there is a chance of the surface temperature falling below minimum allowable temperature in the 24-hours following application; nor should it be applied on hot, windy days.

The treatment shall not be applied during rain to wet surfaces. It shall not be applied when winds are sufficient to carry airborne chemicals. Product shall be cured per the manufacture's recommendations.

Prior to applying the sealer, the Contractor shall protect all surrounding non-masonry/non-concrete surfaces, landscape and lawn areas, and surfaces not designated for treatment, from contact with the penetrating sealer, and prevent overspray of the penetrating sealer caused by wind drift.

The Contractor shall ensure that all safety equipment, facilities and precautions recommended by the product manufacturer are furnished and/or strictly adhered to.

The sealer material shall be applied in the manner and with the equipment recommended by the product manufacturer. Coverage will vary depending on condition, texture and porosity of the surfaces. Pre-testing is required to determine acceptability of the procedure.

Sealer shall be applied as packaged without dilution or alteration. Sufficient material shall be applied to thoroughly saturate the surface making sure to brush out excess material that does not penetrate.

When the sealer is applied to horizontal surfaces, it shall be applied in a single saturating application with sufficient material and applied so the surface remains wet for one to two minutes before penetration into the concrete. Surface residues, pools and puddles shall be broomed-out thoroughly until they completely penetrate into the surface.

When the sealer is applied to vertical and sloped surfaces, it shall be applied in a "wet-on-wet" application for best results on most porous materials. In the case of extremely dense concrete, it may be necessary to restrict the amount of material applied to one saturating application in order to prevent surface darkening.

#### 515.05 Method of Measurement

Clear Concrete Protective Coating for Concrete and Masonry Surfaces will be measured for payment by the lump sum, complete and in-place. Refer to Standard Specification 515 Protective Coating for Concrete Surfaces additional information.

#### 515.06 Basis of Payment

Protective coating for concrete surfaces will be paid for at the contract unit price per lump sum, as specified.

Payment will be made under:

Pay Item	Pay Unit
515.21 Protective Coating for Concrete Surfaces	Lump Sum

SPECIAL PROVISION

SECTION 608

SIDEWALKS

(Reinforced Concrete Sidewalk – Area A)

(Reinforced Concrete Sidewalk – Area B)

608.021 Sidewalk Materials

The following paragraphs are added:

Portland Cement Concrete shall be a contractor provided mix design for a 4000 psi concrete with the additions of pozzolans. The contractor shall submit the mix design and supporting documentation, to include historical performance of the mix design and all quality testing for the mix designs components, for review and approval.

All steel Welded Wire Fabric (WWF) shall be sheets conforming to 6x6-W2.0xW2.0, or an approved alternate WWF providing an equivalent area of reinforcing. All WWF shall be epoxy coated or stainless steel. Rolled WWF shall not be used.

New aggregate required to bring existing gravel base to grade shall meet the requirements of Standard Specification 703.06(a), Aggregate for Base and Subbase, Type A.

1 “ Rigid Insulation – ASTM C 578

Radiant-Heating Hydronic Piping – 238316

608.03 Sidewalk Construction

The following paragraphs are added:

Support WWF sheets on support chairs 2” above the bottom of the slab. Where radiant heat tubing is present the radiant tubing shall be attached to the WWF using zip ties or other approved methods.

Existing pavers adjacent to the new reinforced concrete sidewalk shall be removed and reset as required for workability and formwork. Existing pavers shall not be used as a formwork edge for the new concrete sidewalk. Existing bituminous base shall be sawcut to form a neat vertical line at the proposed edge of concrete sidewalk. Existing bituminous base that is damaged by the contractor and was intended to remain shall be repaired at the contractor’s expense to meet or exceed existing condition.

Existing pavers shall be reset to be flush with the new concrete sidewalk and create a smooth and level transition. Reset shall include all work necessary to replicate existing conditions including but not limited to, sand/cement setting bedding (8:1 ratio), trimming pavers by mechanical means, and sand swept into joints. Remove and reset of existing pavers within two full

sized pavers of the new reinforced concrete sidewalk shall be considered incidental to the concrete sidewalk.

Paragraph “e” is deleted in its entirety and replaced with the following:

e. Joints: Joint layout shall be submitted by the contractor for review and approval. Control joints shall be spaced at not more than 10 feet on center. Control Joints shall not cross slab areas containing radiant heat tubing. Slabs shall be placed alternately, and the joints coated with an approved bituminous material before placing the adjacent slab.

When a concrete sidewalk is constructed adjacent to a building, retaining wall, or other fixed structure, preformed joint filler, 1/4” inch thick closed cell polyethylene foam, full depth of the placement, with a tear off strip shall be used. All joints shall be sealed with Sikasil-728SL for flatwork and Sikasil-728NS for vertical and outer free edge applications as manufactured by Sika Corporation.

#### 608.05 Method of Measurement

The following sentences are added:

Construct Reinforced Concrete Sidewalk – Area A, and Construction Reinforced Concrete Sidewalk – Area B, shall be measured for payment by the square yard of finished surface.

#### 608.06 Basis of Payment

The first paragraph shall be deleted in its entirety and replaced with the following:

The accepted quantities of reinforced concrete sidewalk will be paid for at the Contact Unit Price per square yard, complete and in place.

Removing and stacking existing granite pavers on pallets wrapped in a protective cover to be retained by owner, removing and disposing of existing concrete pavers, existing concrete slab, existing bituminous pavement base, and existing detectable warning plates, and saw cutting existing bituminous base within the pay limits of sidewalk area A shall be incidental to item 608.081.

Removing and resetting existing granite monument and removing and resetting existing pavers within two full size pavers of new concrete sidewalk edge shall be considered incidental to item 608.081.

Removing and disposing of existing concrete pavers and bituminous pavement base, and protection of existing surfaces within the pay limits of sidewalk area B shall be incidental to item 608.082.

Excavation, regrading/compaction of existing gravel base and adding new aggregate material as necessary shall be considered incidental to related sidewalk Pay Items.

All rigid insulation, epoxy coated welded wire fabric, reinforcing chairs, radiant piping exterior of the building façade, preformed expansion joint filler, joint sealant, wet cure, weather protection, protection of existing surfaces and all other ancillary related items required for a complete broom finished reinforced concrete sidewalk per the plan details shall be considered incidental to related sidewalk Pay Items.

Protective coating application per Section 515, Concrete Protective Coating shall be paid for under the 515.21 pay item - Protective Coating for Concrete Surfaces - LS

The following sentences are added:

<u>Pay Item</u>		<u>Pay Unit</u>
608.081	Reinforced Concrete Sidewalk – Area A	Square Yard
608.082	Reinforced Concrete Sidewalk – Area B	Square Yard

**SCHEDULE OF BID PRICES  
CONTRACT NO. 2023.10  
MTA HEADQUARTERS  
BUILDING IMPROVEMENTS PROJECT**

Item No	Item Description	Units	Approx. Quantities	Unit Prices in Numbers		Bid Amount in Numbers	
				Dollars	Cents	Dollars	Cents
515.21	PROTECTIVE COATING FOR CONCRETE SURFACES	Lump Sum	1				
608.081	REINFORCED CONCRETE SIDEWALK - AREA A	Square Yard	175				
608.082	REINFORCED CONCRETE SIDEWALK - AREA B	Square Yard	250				
608.10	BRICK SIDEWALK (REMOVE AND REBUILD)	Square Yard	250				
608.26	CURB RAMP DETECTABLE WARNING FIELD	Square Foot	10				
629.05	HAND LABOR, STRAIGHT TIME	Hour	40				
631.12	MINI-ALL PURPOSE EXCAVATOR (INCLUDING OPERATOR)	Hour	40				
631.172	TRUCK-LARGE (INCLUDING OPERATOR)	Hour	40				
631.36	FOREMAN	Hour	40				
631.51	SISSOR LIFT	Hour	60				
631.52	BOOM LIFT	Hour	60				
631.53	ELECTRICIAN	Hour	100				
<b>CARRIED FORWARD:</b>							

Item No	Item Description	Units	Approx. Quantities	Unit Prices in Numbers		Bid Amount in Numbers	
				Dollars	Cents	Dollars	Cents
BROUGHT FORWARD:							
631.54	ELECTRICIAN'S APPRENTICE	Hour	100				
631.55	PLUMBER	Hour	20				
631.56	PLUMBER APPRENTICE	Hour	20				
631.57	HVAC TECHNICIAN	Hour	60				
631.58	HVAC APPRENTICE	Hour	60				
645.106	DEMOUNT REGULATORY WARNING CONFIRMATION AND ROUTE MARKER SIGN ASSEMBLY	Each	12				
645.116	REINSTALL REGULATORY WARNING CONFIRMATION AND ROUTE MARKER ASSEMBLY SIGN	Each	12				
659.10	MOBILIZATION	Lump Sum	1				
800.01	MAINE TURNPIKE HEADQUARTERS BUILDING RENOVATION	Lump Sum	1				
800.02	EXTERIOR MASONRY CONTROL JOINT SEALANT REMOVE AND REPLACE	Linear Foot	930				
800.03	EXTERIOR MASONARY FENISTRATIONS JOINT SEALANT REMOVE AND REPLACE	Linear Foot	3,280				
800.04	EXTERIOR MASONRY REPOINTING	Square Foot	1,000				
TOTAL:							



MAINE TURNPIKE AUTHORITY

Pre-Bid Conference

**CONTRACT 2023.10**

MTA HEADQUARTERS BUILDING  
IMPROVEMENTS PROJECT

March 5, 2024 10:00 AM

1. Location

- a. MTA Headquarters building. The general limits of work are as shown in the Contract Plans.

2. General Description

- a. The work consists of improvements to the Maine Turnpike Headquarters Building located at 2360 Congress Street, Portland Maine including selective demolition, exterior façade maintenance, upgrades to the main entrance, breakroom updates, expansion of the E-ZPass retail service center, restroom addition, and updates to mechanical, electrical, and plumbing systems as well as all other work incidental thereto in accordance with the Plans and Specifications.

3. Bid

- a. Tuesday, March 26, 2024, at 10:00 A.M. at the office of the MTA at 2360 Congress Street, Portland (Specifications will be amended to reflect this change in Addendum No. 1)
- b. All bid and contractual questions shall be directed to the Purchasing Department (207) 482-8115.
- c. All questions on plans and specifications shall be in writing and shall be directed to Nate Carll, Purchasing Manager, at (207) 871-7739 or email [ncarll@maineturnpike.com](mailto:ncarll@maineturnpike.com).
- d. All questions must be submitted by 12:00 P.M. on Tuesday March 19, 2024.**

4. Notification

- a. Contractor shall notify and obtain approval from the Authority prior to visiting the Project site for field inspection. The contact person is Ms. Jacquie Hansen (207) 482-8135 or [jhansen@maineturnpike.com](mailto:jhansen@maineturnpike.com).

5. Contract Specifications

- a. The specifications are divided in to three parts: Part 1, Supplemental Specifications and Part II Special Provisions. Building Specifications are included under Appendix A of the Special Provisions.
- b. The Maine Turnpike Supplemental Specifications are additions and alterations to the 2014 Maine Department of Transportation Standard Specifications and are available on MTA's website.

6. Maine Department of Labor – Fair Hourly Wages (SP 104.3.8)

- a. Fair minimum hourly rates for 2024 are provided in the project special provisions. The Contractor shall adhere to the 2025 fair minimum hourly rates once they're published.

7. Utility Coordination (SP 104.4.6)

- a. No exterior utility adjustments or coordination is anticipated as part of this project.

8. Construction Schedule/Prosecution of Work (SP 103.4 and 107.1):

- a. MTA Board is scheduled to consider the Contract Award on March 28, 2024.

b. Construction Schedule:

- i. All work complete on or before December 20, 2025.
- ii. Site and building work substantially complete by October 17, 2025 (See SP 107.1.1)
- iii. All Work in the State Police Offices shall be limited to a single construction period not to exceed 60 continuous Calendar Days.
- iv. Additionally, construction shall not begin 60 days after contract award.

9. Substantial Completion (SP 107.1.1)

- a. Substantial completion is defined as all work completed in accordance with the contract documents except for final punch list items and the entire facility can be occupied and used for the purposes intended.
- b. Final Punchlist items shall only include minor corrections, alterations, or repairs that do not affect the intended purpose of the work or final occupancy.

10. Incentive / Disincentive (SP 107.1.2)

- a. Incentive. The Contractor will be paid a \$700 Incentive for each complete Calendar Day that Substantial Completion is achieved prior to the stated Substantial Completion deadline.
- b. Disincentive. The Contractor will be assessed a \$700 Disincentive for each Calendar Day, or portion of a Calendar Day, that Substantial Completion is not achieved after the stated Substantial Completion deadline.
- c. Maximum Total Contract Incentives and Disincentives. The maximum combined monetary Incentive is capped at 150 days (\$105,000) for this contract. There is no upper limit to the dollar amount of the Disincentive assessment. The Disincentive is in addition to contract liquidated damages.

11. Limitations of Operations (SP 107.1.2)

- a. The Work shall not, in the sole opinion of the Resident or the Authority, prohibit the safe and reasonable operations of MTA staff or its customers. The Contractor shall provide clear access to areas outside of the designated construction area(s) at all times.
- b. The Contractor shall submit their proposed staging, storage, and construction areas to the Resident for approval. The Contractor shall be responsible for minimizing the footprint of the work area, and resulting impacts to the MTA, to the extent practical. The Authority will allow the Contractor to store materials on site in the locations designated on the plans, for the duration of the Contract. Additional space shall be coordinated and approved by the Resident in writing.
- c. For any demolition work within the building, work areas shall be fully sealed off from the surrounding office spaces using heavy plastic sheeting, or other approved means, to prevent construction debris and dust from infiltrating beyond the work zone. HVAC vents into and out of the construction area shall be sealed to prevent pulling dust into the system or pushing dust out of the work zone. The contractor shall implement measures to minimize the tracking of debris through the building.
- d. The contractor shall protect all surfaces through construction and will be required to repair any contractor caused damage to the same or better condition as the existing at their own expense.
- e. E-ZPass Retail Operations shall be temporarily relocated into a temporary workspace in the cafeteria on the first floor prior to beginning work related to the E-Z Pass Retail Area, Lobby, and front entrance area of the building. The Contractor shall install and cover temporary wayfinding signage as shown in the Plans prior to the temporary E-ZPass Retail relocation. The MTA shall provide all signs to the

Contractor for installation on contractor-supplied supports. The MTA shall be responsible for uncovering temporary signs and for covering conflicting permanent signage during the relocation of E-ZPass Retail Operations.

- f. The public restroom, front patio replacement and front of building repointing and waterproofing work shall be completed while the E-ZPass Retail Operations are temporarily relocated to the cafeteria.
- g. The Contractor shall install construction fencing and wayfinding signage at the front of the building while E-ZPass Retail Operations are temporarily relocated, and while the front entrance and lobby work is in process.
- h. While the E-ZPass Retail Operations are temporarily relocated to the first floor, work will not be allowed on the first floor or exterior of the back of building during Maine Turnpike Normal Business Hours. An ADA handicap accessible temporary public restroom with handwash station, heating and air conditioning shall be provided and maintained by the Contractor. The Contractor will be responsible for making all temporary water and electrical connections, and for the disposal of all sewage. The temporary restroom shall be located at the rear of the building near the temporary E-ZPass Retail Center at a location approved by the Resident. The restroom shall be for patron use only.
- i. The E-ZPass Retail Area, whether in the permanent location or temporary location, shall remain operational at all times during Maine Turnpike Normal Business Hours.
- j. Work within occupied portions of the building shall be completed in an orderly manner that provides a reasonable work environment for office operations and provides safe passage and work environment for building occupants. All work areas shall be clearly blocked off and signage shall be provided to alert building occupants of the work area. The work area and adjacent surfaces shall be completely cleaned at the completion of the work within the occupied portion of the building or at the end of each workday, whichever occurs first.
- k. Removal of exterior window glass shall not be permitted.
- l. Work on the exterior of the building requiring the use of cranes, boom trucks, or hoisting equipment will require an FAA permit. See Subsection 104.4.6, Utility Coordination, for additional information.
- m. The Contractor shall notify the Resident of any work requiring the relocation of MTA staff, equipment, workstations, or materials in advance of the required relocation in writing. The following advance notification requirements apply:
  - i. Start of physical construction: 14 Calendar Days
  - ii. Activities requiring relocation of Call Center staff (room 223, 224, 225) on or off site: 60 Calendar Days
  - iii. Change in construction phase, relocating staff within building: 14 Calendar Days
  - iv. Start of construction in the State Police area: 14 Calendar Days
  - v. Relocation of E-ZPass Operations: 14 Calendar Days
- n. All relocations of MTA staff and E-ZPass Retail Operations will be completed by MTA staff and occur over a weekend period beginning at 6:00 p.m. on Friday and ending at 8:00 a.m. on the following Monday.

- o. Electrical, communication, mechanical, and utility services shall have the following operational requirements:
  - i. Traffic Management Center (Rooms 236 and 237), Server Room (Room 114) and State Police facility of the first floor shall always remain staffed and operational by Maine Turnpike or Troop G personnel without disruption of utility services.
  - ii. All other areas shall remain operational during Maine Turnpike Normal Business Hours. All proposed outages shall be requested in writing to the Resident a minimum of 7 calendar days ahead of scheduled work for approval.
- p. Activities will be allowed within, or immediately adjacent to, occupied areas of the building if, in the opinion of the Resident, the work is not unreasonably disruptive to the daily work activities of MTA staff.
- q. Activities within, or immediately adjacent to occupied areas, which are deemed by the Resident to be excessively loud (80 dBA or higher) or disruptive to normal business operations, for more than a 15-minute period of time, shall not be conducted during Maine Turnpike Normal Business Hours unless approved by the Resident. The transporting of large equipment, materials and trash through occupied portions of the building shall not occur during Maine Turnpike Normal Business Hours.
- r. Disassembly/Assembly and installation of boiler stacks shall be completed as phased construction unless FAA approvals can be obtained for removal in one piece or large sections. Only one stack shall be out of service at any one time unless the work is done during non-heating seasons and provisions are made for providing the building with an alternate hot water source. Stack replacement should be phased with the construction phase that includes Room 241 since there are fewer workers in the immediate area of the stacks on the first and third floor.
- s. All work proposed outside of Maine Turnpike Normal Business Hours or on holidays shall be coordinated through the Resident at least seven calendar days in advance of the scheduled activities. Holiday work will only be allowed with advance approval of the Resident.
- t. No active or ongoing work will be allowed in the Authority Conference Room (Room 310) on the dates of planned Board or Committee Meetings, or within the 48 hours preceding each meeting. The room, and all public spaces used to access it, shall be vacated of all construction materials and all surfaces shall be completely cleaned. No work will be allowed in the immediate vicinity of the Room 310 on Board and Committee Meeting days. All electrical, and HVAC systems within room 310 shall be completely operational during board meetings. A schedule of Board and Committee Meeting dates is available on the Maine Turnpike's website at the following address: <https://www.maineturnpike.com/About-MTA/Board-Authority-Meetings.aspx> Board meeting dates are subject to change. All board meeting date changes shall be made at least 14 Calendar Days prior to the scheduled meeting.
- u. The Notice\Mailing Room (Room 220) will remain occupied during construction. Construction in this room will not be allowed on the 5<sup>th</sup>, 10<sup>th</sup>, and 11<sup>th</sup> of the month.
- v. The Contractor shall be responsible for providing MTA employees with access to offices, file rooms, storage areas, equipment rooms and other spaces on an as-needed basis.
- w. The Authority prefers that a sectional approach be used by the contractor when working through each construction phase. The Authority desires to reoccupy completed sections of each construction phase as soon as practical once they can be safely accessed by Authority personnel without undue impact to contractor work activities.

- x. All work within the State Police Offices shall occur during State Police Normal Business Hours between 8:00 AM and 4:00 PM Monday through Friday. The work for State Police offices can occur during any or all phases of work within the remainder of the building. If at any time an unplanned event occurs that requires additional State Police resources while the contractor is working in the State Police offices, the contractor may be required to stop work and vacate the Troop G facility. No additional compensation for lost time will be made for these occurrences.
- y. All work within the State Police Offices requiring access to the evidence room (Room 117) and armory (Room 146) shall be requested in writing a minimum of 7 calendar days in advance of the planned work. All work within Rooms 117 and 146 shall occur under direct supervision of a State Police employee.
- z. All work within the Server Room (Room 114), Customer Service Storage Room (Room 173) and The Finance Vault (Room 323) shall be completed under the direct supervision of the Resident, or their designee. The Contractor shall notify the Resident of all work within these rooms at least one business day in advance of all Work. The contractor will only be allowed to work in once room at a time.
- aa. All work within the Server Room shall be completed with extreme care to avoid damage to, or disruption of, the server and UPS systems. No server or UPS downtime will be allowed. Any shielding, tarping, or other measured used by the Contractor to protect equipment in the server room shall be completed in a manner that maintains proper airflow to the equipment for cooling.
- bb. Only one server room Liebert unit shall be removed from service at a time between May 15<sup>th</sup> and October 1<sup>st</sup>.
- cc. Prior to replacing the server room Liebert units, the Contractor shall submit a detailed Removal and Installation Plan to the Resident for approval. The Removal and Installation Plan shall clearly identify the Contractor's proposed means and methods for completing the work, including major work activities, equipment, and precautionary measures to ensure the work does not result in damage to Server Room equipment. The Authority reserves the unqualified right to stop work if, in the sole opinion of the Resident, the work deviates from the approved Removal and Installation Plan or the work presents an unacceptable risk to MTA infrastructure. The stop work order will not be lifted until after a revised plan acceptable to the MTA is reached between the MTA, Resident, and the Contractor.
- dd. When work occurs within a bathroom or breakroom, it shall be closed from use with appropriate signage provided by the contractor. Only one men's bathroom, one women's bathroom, and one breakroom may be closed within the building at any one time.
- ee. The Contractor shall be responsible for making provisions to provide reasonable HVAC services to occupied portions of the building while Work is ongoing. Only one roof top unit (RTU) can be non-operational at a time. If RTU replacements will require downtime during Maine Turnpike Normal Business Hours, the downtime shall be limited to two calendar days per RTU and the work shall be scheduled to occur on days when heating and cooling needs are minimal (i.e. outside air temperatures are forecast to be between 45 and 70 degrees during Maine Turnpike Normal Business Hours). The scheduled downtime of RTU during Maine Turnpike Normal Business Hours shall be submitted to the Resident for approval.
- ff. The Contractor may use the Loading Dock for deliveries. Any Contractor deliveries shall not impede daily operations of the Turnpike or their daily deliveries. The Maine Turnpike Authority Headquarters building is a secured facility. All contractor and subcontractor employee access will be by keycard. Coordination with the MTA will be required to obtain keycards.

- gg. The Contractor shall make allowances for coordination with MTA subcontractors to work within contractor spaces as needed. The MTA subcontractors include, but are not limited to, Headlight AV, W.B. Mason, XL Automation, and Sparhawk Group (MTA Commissioning Agent).
- hh. A final walk through and initial commissioning of each construction phase shall be completed following the completion of each phase of construction. All work, with the exception of final punch list work, shall be completed prior to the relocation of staff back into the construction area and commencing with the next construction phase. Final punch list work shall only include minor corrections, alterations, or repairs that do not affect the intended purpose of the work or final occupancy.
- ii. The Contractor will not be permitted to dispose of waste, debris or other refuse in the MTA's trash bins or dumpsters.
- jj. No contractor or subcontractor employee shall bring firearms of any type into the building, or onto the building property. Any employees who bring firearms onto the property will be removed from the project site and, at the Authority's discretion, may not be allowed to return.

## 12. General Requirements

- a. The Contractor will be required to submit the following for inclusion with the signed contract:
  - i. Contract and insurance certificates in accordance with the MTA's supplemental specifications.
  - ii. Schedule of values and pay down schedule for the Lump Sum Restroom Renovation item.
  - iii. Listing of General Contractor's representatives and anticipated subcontractors.
  - iv. Project Gantt schedule identifying project schedule highlighting critical path elements.
- b. An updated schedule will be required at each of the regularly scheduled progress meetings.
- c. Contractor shall be advised of the following requirements:
  - i. Record drawings shall be provided in accordance with the Contract Specifications.
  - ii. RFI and Shop Logs shall be maintained. Shop drawings shall have a letter of transmittal.
  - iii. Progress meeting minutes will be developed by the Contractor.
  - iv. Method of payment – 15th of the month review pay requisitions, final requisition prior to last day of each month.
- d. Class III safety vests must be worn at all times.

## 13. Specific Contract Items:

- a. General: Work items that are subject to change in quantity have separate pay items to facilitate quantifying and paying for the actual work completed.
- b. Mobilization Pay Item: Subject to partial payments in accordance with MTA Supplemental Specification, Section 108.2.3.
- c. Special Provision 608 – Reinforced Concrete Sidewalk: All patio concrete shall receive a broomed finish, requirement for stamped concrete has been removed.
- d. Temporary E-ZPass Center in break room (Room 154): Customer-facing wall is not required to extend to the ceiling, or to have glass. Associated HVAC improvements also not required. See plan markups sheet A-18.

## 14. Questions

Maine Turnpike Authority  
2023.10 HQ Renovations  
March 5, 2024

Name	Organization	Cell #	Email
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Jamie Mason	MTA	207-949-1360	JMason@maineturnpike.com
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DATHOU KAVILOS	GUARDINO ELECTRIC	207-774-5829	GUARDINO@GUARDINOELECTRIC.COM
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