



# MAINE TURNPIKE AUTHORITY

## Job Description

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**Job Title:** Equipment Body Mechanic  
**Department:** Highway and Equipment Maintenance  
**Reports To:** Equipment Maintenance Foreman  
**FLSA Status:** Non-Exempt

### **Summary:**

This is skilled work of the journeyman level in maintenance, body repair and painting of automotive and construction equipment. Employees in this class perform skilled tasks in body and mechanical repair and preparation of automobiles, trucks, pickups and construction equipment. Employees work under general supervision using independent judgment as to method of repair or preparation after receiving oral instructions or written work orders as to the nature of the work to be performed.

Employee performs daily auto body and mechanical tasks including procurement, accumulation, and storage of hazardous materials and hazardous waste, and coordinates with Environmental Services Coordinator for proper disposal of hazardous waste generated from maintenance, body repair and painting operation. Work includes preparing and sandblasting dump bodies, salt bodies, tailgate sanders, plows and wings for painting.

### **Essential Duties and Responsibilities**

The duties listed cover the principle duties of the position and are not all-inclusive.

- Performs body and mechanic repair and painting on automobiles, trucks, pickups and construction equipment. Prepares and sandblasts dump bodies, salt bodies, tailgate sanders, plows and wings for painting.
- Performs truck and unit set-ups to MTA specifications and light mechanic work on light and heavy equipment.
- Repairs cabs, doors, hoods, fenders and many other types of body panels.
- Accumulates hazardous waste paint related materials generated from maintenance, body repair and painting of automotive and construction equipment in designated hazardous waste satellite accumulation site and comply with MTA hazardous waste management guidance.
- Assists other trade persons in the performance of their various duties.
- Performs oxy-acetylene, mig and electric welding or blacksmithing working with various metals.
- Performs related work as required.

### **Required Knowledge, Skills and Abilities**

**Must live within thirty (30) minutes normal driving time to the assigned maintenance facility.**

Knowledge in the installation of windshields – epoxy type and/or rubber gasket type.

Considerable knowledge of the principles, methods, materials and tools of the bodywork and mechanical trade.

Working knowledge of the principles of body work, mechanical and painting of automotive and construction equipment.

Working knowledge of the occupation and safety precautions of the trade.

Skill in the repair of damaged body parts.

Skill in the use and care of tools used in the body repair and mechanical trades.

Must pass Pulmonary Function Test and be medically approved to wear a respirator.

Working knowledge and skill in the use of oxy-acetylene, stick, migwelding and blacksmithing.

Ability to read and effectively interpret documents such as safety rules, operating and maintenance instructions, and procedure manuals, and to write routine reports.

Interpersonal and communicative abilities, both oral and written, in order to establish and maintain collaborative working relationships, and to deal effectively with MTA staff and management.

Ability to perform basic mathematical functions.

Ability to apply common sense understanding to carry out instructions furnished in written, oral or diagram form, and to adapt to specific needs as they arise to avoid problems and unnecessary delays.

Must be trained, or have the ability to be trained (as a competent person), in hazardous waste management within 6 months of taking this classification and receive annual refresher training.

### **Education and/or Experience**

High School graduate or the equivalent and at least six (6) years experience as a journeyman in the body repair and painting trade. Experience in the use of different types of body materials and paints. Must possess necessary tools to perform tasks listed.

### **Certificates, Licenses and Registrations**

Must possess and maintain a valid State of Maine Commercial Drivers License (CDL).

Must possess a valid State of Maine Class A, D, E Inspection License or obtain such license prior to the end of 6-month probationary period. An extension of the 6-month time period may be granted for an additional 6 months if the employee is able to show progress in attaining the required license(s) and the next testing date is beyond the 6-month period. Preference will be given to candidates already possessing appropriate licenses.

### **Special Requirements**

Protective footwear such as heavy leather boots with minimum of (6) six inches in height that meets the ANSI-Z 41 standard, shall be worn by an employee in this job classification. Shoes, sneakers, or any other type of footwear are not acceptable.

### **Physical Demands**

While performing the duties of this job, the employee is regularly required to stand, walk, bend and use hands to operate tools of the trade. The employee must occasionally lift and/or move up to seventy-five (75) pounds. Specific vision abilities required by this job include close vision, given the detail of this position.

### **Pay Range**

Range 13.5, Employee Unit.

### **Working Hours**

As assigned.

### **Work Environment**

The working conditions are primarily those of a garage environment. However, while performing the duties of this job the employee may be exposed to wet and/humid conditions, moving mechanical part, fumes or airborne particles and outside weather conditions.

**Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions of this position.**