

MAINE TURNPIKE AUTHORITY
ADDENDUM NO. 1
Request for Qualifications
Consultant Contract 2011.115
Bridge and Highway Design Services

The following changes are made to the Request for Qualifications:

On page 1, replace "Statements need to be limited to 30 pages, size 12 point font, including appendices." with "Statements need to be limited to 30 pages, size 12 point font, including appendices. One sheet of paper consists of one page single-sided or two pages double-sided. Page count does not include covers, the transmittal letter or dividers. All submittals shall utilize recycled paper and print on both sides whenever feasible and appropriate. "

On page 4, Item 3. Project Management, the entire paragraph shall be deleted and replaced with the following:

“The Consultant shall identify the key staff that will comprise the project team and the Consultant Project Manager who will be assigned to administer the contract with the Authority. Organization charts shall be provided showing the corporate structure and the project team and shall show the overall structure of the Consultant’s organization. The Consultant shall identify the services for which they will utilize Subconsultants and provide the name of the Subconsultant, if known. This section shall clearly indicate the Consultant’s capability to undertake bridge and highway design services. The Consultant shall include in an appendix resumes for the key staff that is proposed to be utilized. Resumes shall be limited to one page per each key staff member.”

On page 4, Item 4. Consultant Workload, the entire paragraph shall be deleted. A listing of workload is not required.

On page 4, Item 5. Maine Department of Transportation Consultant Prequalification Package, the entire paragraph shall be deleted and replaced with the following:

“The Consultant shall provide the Authority one copy of their Consultant Prequalification Package submitted to the MaineDOT for service areas 203.00 Bridge Design and 202.10 Reconstruction/Rehabilitation Highway Design. This package is separate from the 5 copies of the Statement of Qualifications and does not count towards the 30 page count.”

On page 4, Item 7. Appendices, the entire paragraph shall be deleted and replaced with the following:

“Appendices shall be used to compile resumes and project profiles, but should be limited to a combined total of no more than ten pages. One sheet of paper consists of one page single-sided or two pages double-sided.”

The following questions have been submitted. Answers to the questions are noted. Consultants shall utilize this information in preparing their Statement of Qualifications.

1. The RFQ states that multiple consultants will be selected. Can the Authority please provide the anticipated number of consulting firms you intend to select under this solicitation?
Answer: Three consulting firms are anticipated to be selected.
2. Are there hourly rate caps similar to DOT?
Answer: No.
3. Will bidding assistance be included?
Answer: Yes.
4. Will construction monitoring be included?
Answer: On a project by project basis, services other than those listed in the RFQ may be needed, such as the Design Consultant responding to construction issues and questions. However, construction inspection and material testing services are not part of this contract.
5. Does MTA anticipate signal design services to be needed?
Answer: Yes, on a project by project basis.
6. Does the Maine Turnpike Authority have qualification requirements for subconsultants, such as should they be prequalified by MaineDOT in their area of expertise?
Answer: No.
7. On page 4 of the General Conditions under “Standards” indicates that “MaineDOT CADD Standards with MTA Border Sheets or Auto CADD equivalent.” Does this mean that the required cadd platform for project execution and delivery of cadd files is Microstation as required by MaineDOT?
Answer: At this time, the Authority will accept either Microstation or Auto CADD formats.
8. Are Maine Turnpike documents, such as “MTA Project Development Process”, “MTA Survey Manual” and “MTA Right-of-way Policies and Procedures available to prospective responders at this time?”
Answer: All necessary Authority documents will be provided at the time of Task/Project Order execution.
9. What is the anticipated dollar amount (upset limit) associated with the potential general contract?
Answer: The anticipated contracts will have a maximum term of 4 years with a value of \$2-3 million.

10. The sample Task/Project Order says “The allowable profit for this task order is X%.” Does MTA have a method of determining this?

Answer: The Authority expects the allowable profit for these contracts to be 10%. Under extraordinary circumstances, as determined by the Authority on a project by project basis, the maximum allowable profit is 12%.

NOTES: The above items shall be considered as part of the bid submittal.

All Consultants are required to acknowledge the receipt of the Addendum No. 1 by signing below and faxing this sheet to Susan Danforth, at 207-871-7739.

Business Name

Print Name and Title

Signature

Date

Thank You,
Susan Danforth
Purchasing Manager
Maine Turnpike Authority
2360 Congress Street
Portland, Maine 04102
207-482-8105
207-871-7739 fax
sdanforth@maineturnpike.com